

# Virgil White

1501 Imperial Ave. San Diego, CA 92101

(619) 206-0948

Verwayne14@yahoo.com

---

## OBJECTIVE

To obtain a position as a Leasing Consultant Manager

## RELEVANT SKILLS

Customer service  
Record keeping  
Showing properties  
Coordinating activities

Resolving issues  
Writing clear reports  
Rental/Lease agreements  
Fair Housing and Discrimination  
Regulations

Collecting money  
Answering phones  
Arranging services  
Making repairs

## EDUCATION

Institute of Real Estate Management (Restart) 10 week Training Program	San Diego, CA	2011
Educational Cultural Complex Seminar: Property Management	San Diego, CA	2007
Regional Occupational Programs Real Estate Principles/Apartment Rental Management	Chula Vista, CA	2004-2005

## EMPLOYMENT HISTORY

Oliver Mcmillan Property Management	San Diego, CA	2011-Present
Ace Parking	San Diego, CA	2010-2011
California Smog Certification Convoy Smog	Chula Vista, CA	1998-2002/2003-2008
	San Diego, CA	2002-2003

## PERSONAL STRENGTHS

- Professional
- Punctual
- Work well with others
- Follow directions
- Enthusiastic
- Loyal
- Positive attitude
- Learn quickly
- Mature