
Erik J. Magnuson

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OBJECTIVE:

To secure a position with an Organization where I can maximize my management skills, abilities, and training experience.

HIGHLIGHTS OF SKILLS:

- 17 years of experience in all aspects of landscaping, grounds and building maintenance
- 9 years of property management
- Maintenance/Handyman expert (repairs, problem solving, renovations, and installations)
- Horticultural expert including San Diego native and drought tolerant plants
- Bilingual (English and Spanish)
- Microsoft Office Suite

EXPERIENCE:

Fast & EZ Self Storage Internship/REstart Program/168 Hours

March 2013 – April 2013

- Lien Sale & Auction Process
- Storage Unit Rental & Leasing Process
- Skilcheck Phone Training
- U Haul Truck Rental Training
- Rent Collection
- Customer Service Training

Landscape Supervisor

Seaside Designs

San Diego, CA/San Felipe, MX

August 2001 – October 2012

- Supervised landscape maintenance crews for residential and commercial clients
- Supervised landscape construction crews for new and existing clients
- Managed installation of El Dorado Ranch in San Felipe-common area and private homes
- Assisted in problem solving, renovations and construction for new and existing clients

Apartment Manager

Chuck Meyers and Associates

Escondido, CA

February 2000 – June 2009

- Managed daily operations of a 12 apartment community
- Supervised maintenance and upkeep for all apartments and common areas
- Duties included collecting rent, bookkeeping, evictions and renovating vacant units
- Scheduled and completed all repairs, renovations and managed sub-contractors in a timely manner

Sales Associate

Home Depot

Encinitas, CA

August 1999 – July 2001

- Assisted customers in all aspects of their landscaping projects, plans and horticultural needs
- Created a "Do It Yourself" paver display that the store still has in Garden Department
- On a daily basis stocked and maintained all plant material and hard goods

EDUCATION:

Institute of Real Estate Management

San Diego, CA

Property Management REstart program

Wichita State University

Wichita, KS

Agricultural Extension Courses with Landscape and Horticultural Design

Orange Coast College

Costa Mesa, CA

Associate of Arts Degree